



Request for Proposal No PKN/2/004594/25

ORLEN Spółka Akcyjna with its registered office in Płock, address: ul. Chemików 7, 09-411 Płock, entered into the Register of Entrepreneurs kept by the District Court for the Capital City of Łódź in Łódź, 20th Commercial Division of the National Court Register, under the number KRS: 0000028860, tax ID NIP: 774-00-01-454, statistical REGON number: 610188201, share capital in the amount of PLN 1.451.177.561,25 (paid-up in full) invite to submit offer in the following project:

"LONG-TERM FRAMEWORK AGREEMENT FOR RENTAL BINS FOR SPENT CATALYSTS 2027-2029"

Dear Sirs and Madams,

The purpose of this enquiry is the purchase of the rental bins for spent catalysts. Detailed information and requirements regarding the subject of the proceedings are presented below:

I The Scope of the RFP/ Specification of Service:

1.1. The subject of this RFP is long-term framework agreement for rental bins for spent catalysts - period of renting from 01.02.2027 to 31.12.2029 r.

1.2. Bins shall meet technical requirements:

1.2.1. Capacity: 1m³; 1,7m³; 2m³; 2.2m³ or other suggestion

1.2.2. Estimated dimensions for bin:

a. **1 m³**: length ca 1300mm, width ca 1100 mm, height ca 1380 mm, tare weight ca 325 kg, rated gross weight ca 1370 kg

- top lid Ø 400 mm, bottom slide gate opening 235x565 mm, pick up 4 –way entry for forklifts, hosting 4 lifting lugs, construction 3mm solid steel, UN Classification UN 11A/X,
- bins should be appropriate for spent catalyst transport. ADR/RID classification of the spent catalyst: 4.2/S4
- bins should be adapted to transport by a forklift
- packing type: IBC metal container for solid UN/ADR certified
- packing code 11A

ORLEN Spółka Akcyjna z siedzibą w Płocku, ul. Chemików 7, 09-411 Płock, wpisana do Krajowego Rejestru Sądowego prowadzonego przez Sąd Rejonowy dla Łodzi-Śródmieścia w Łodzi, XX Wydział Gospodarczy pod numerem KRS 0000028860, numer NIP: 774-00-01-454, kapitał zakładowy/kapitał wpłacony: 1.451.177.561,25 zł

-
- packing group II and III, UN 3190
 - bins need to have a loading opening on the top and bottom. Top/bottom cover must have special seals, resistant to dangerous goods marked UN3191
 - the offer should contain bins specification including material, type, dimensions, weight, nozzles specification, diagram/photo

b. **1,7 m3**: length ca 1500 mm, width ca 1100 mm, height ca 1 690 mm, tare weight ca 370 kg, rated gross weight ca 3435 kg

- top lid Ø 400 mm, bottom slide gate opening 235x565 mm, pick up 4 –way entry for forklifts, hosting 4 lifting lugs, construction 3 mm solid steel, UN Classification UN 11A/X,
- bins should be appropriate for spent catalyst transport. ADR/RID classification of the spent catalyst: 4.2/S4
- bins should be adapted to transport by a forklift
- packing type: IBC metal container for solid UN/ADR certified
- packing code 11A
- packing group II and III, UN 3190
- bins need to have a loading opening only on the top. Top cover must have special seals, resistant to dangerous goods marked UN3191
- the offer should contain bins specification including material, type, dimensions, weight, nozzles specification, diagram/photo

c. **2 m3**: length ca 1300-1100 mm, width ca 1100 mm, height ca 2100 mm, tare weight ca. 400-500 kg, rated gross weight ca 2500 kg

- bins need to have a loading opening on the top and bottom unloader, pick-up 4 way entry for forklifts, hoisting 4 lifting lugs, construction 3 mm solid steel
- bins should be appropriate for spent catalyst transport. ADR/RID classification of the spent catalyst: 4.2/S4
- bins should be adapted to transport by a forklift
- packing type: IBC metal container for solid UN/ADR certified
- packing code 11A
- packing group II and III, UN 3190
- bins need to have a loading opening only on the top. Top cover must have special seals, resistant to dangerous goods marked UN3191
- the offer should contain bins specification including material, type, dimensions, weight, nozzles specification, diagram/photo

d. **2,2 m3**: length ca 1300-1100 mm, width ca 1100 mm, height ca 2100 mm, tare weight ca 400-500 kg, rated gross weight ca 2500 kg

- bins need to have a loading opening on the top and bottom unloader, pick-up 4 way entry for forklifts, hoisting 4 lifting lugs, construction 3 mm solid steel
- bins should be appropriate for spent catalyst transport. ADR/RID classification of the spent catalyst: 4.2/S4
- bins should be adapted to transport by a forklift
- packing type: IBC metal container for solid UN/ADR certified
- packing code 11A
- packing group II and III, UN 3190
- bins need to have a loading opening only on the top. Top cover must have special seals, resistant to dangerous goods marked UN3191

ORLEN Spółka Akcyjna z siedzibą w Płocku, ul. Chemików 7, 09-411 Płock, wpisana do Krajowego Rejestru Sądowego prowadzonego przez Sąd Rejonowy dla Łodzi-Śródmieścia w Łodzi, XX Wydział Gospodarczy pod numerem KRS 0000028860, numer NIP: 774-00-01-454, kapitał zakładowy/kapitał wpłacony: 1.451.177.561,25 zł

-
- the offer should contain bin specification including material, type, dimensions, weight, nozzles specification, diagram/photo

1.3. Spent catalyst may contain free hydrocarbon phase. In order to avoid risk of leakage it is required to use containers without bottom nozzle. If bottom nozzle is applied it must be properly sealed.

1.4. The offer should contain information about quantity of bins available to rent in indicated period of time (maximum availability time in working days).

1.5. The offer should contain confirmation of the availability of approximately 900 pieces of 2m3-2,2m3 containers ready to begin rental from 1.02.2027 – 31.01.2029r.

1.6. Schedule of renting bins will be agreed in accordance to the current needs of Orlen S.A. no volume is guaranteed.

1.7. The estimated date of the service will begin on 01/02/2027.

1.8. The rental service will be carried out on the basis of the General Terms and Conditions of Purchase of Goods and Purchase of Goods and Provision of Services of ORLEN Spółka Akcyjna OWZ Rev. September 2023 (Appendix no. 1 to the RFP).

II. Instructions for submitting an offer:

Required data must be published via CONNECT only: www.connect.orklen.pl

Documents must be completed and prepared in accordance to information provided in the RFP. Required data must be published via The Connect in dedicated fields, all other information please add as an attachments. We look forward to comprehensive and detailed answers to all the questions asked. These answers should be given in the form of concise descriptions and where required in tabular form.

If any of the requirements listed in the inquiry are not met in part or in whole, please clearly mark this fact. The whole offer must be uploaded via The Connect e-procurement platform.

If any of the requirements of this request is not fulfilled in the whole or in the part, please highlight this fact clearly. Offers must be submitted either in Polish or in English.

1. SUBMISSION OF FORMAL AND TECHNICAL OFFERS

1.1. In the form of filled forms/attachments on the Connect Platform – formal criteria:

1.1.1. Providing the contact person regarding the submitted Offer - name, surname, telephone number and e-mail address;

1.1.2. The National Court Register (KRS) or a certificate of entry in the business register (CEIDG) or an equivalent registration document of the Tenderer excerpt (not older than 3 months from the scheduled date of offer's submitting);

1.1.3. The certificate from the Tax Office authenticating about the lack of tax arrears (not older than 3 months from the deadline of offers' submitting). – applies to domestic entities

1.1.4. The certificate from the Social Insurance Institution (ZUS) authenticating about not defaulting in payment contributions (not older than 3 months from the deadline of offers' submitting) – applies to domestic entities;

1.1.5. I declare that I have read and attached a filled Beneficial Owner Declaration document (appendix no. 2 to the RFP), or that the Beneficial Owner Declaration document attached in the

Documents on the Supplier's Profile is current, i.e. it represents the state as of the date of the offer and I have attached the printout from the Central National Register of Beneficial Owners.

1.1.6. Filling out and attaching the signed Appendix No. 3 – Declarations;

1.1.7. Determining the offer validity date – preferred minimum 3-month period.

1.1.8. I hereby declare that I have read and attached the signed and completed Declaration of the Bidder – sanction provisions document (Appendix No. 4 to the RFP).

1.2. In the form of filled forms/attachments on the Connect Platform – technical criteria:

1.2.1. Submission of a technical drawing of the bins, specification should be including material type, dimensions, weight, nozzle specification, diagram/photo. The technical drawing should be attached to the Offer on the Connect Platform.

1.2.2. Availability of bins after ORLEN S.A. request, maximum availability time (in working days).

1.2.3. Confirmation of the availability of approximately 900 pieces of 2m³-2,2m³ bins ready to begin rental from 01/02/2027

1.2.4. Attaching all the necessary certificates for the bins.

1.2.5. Place of receipt the bins.

1.3. SUBMISSION OF COMMERCIAL OFFERS

In the form of filled forms/attachments on the Connect Platform – commercial criteria:

1.3.1. Completion of the Price List attached as Appendix No. 6 to the RFP (please enter the value '1' in the relevant field). Final calculations will be based on Appendix No. 1 to the RFP – Price List – as completed by the Bidders. The Tenderer must specify the unit price for rental bins in EUR currency (Appendix No. 6 – Price list). The rate should be given in net value (without VAT tax): a. rate for lease period less than 6 months (unit price per day, per bin. b. rate for lease period from 6 to 12 months (unit price per day, per bin) c. rate for lease period over 12 months (unit price per day, per bin).

1.3.2. A declaration that the rate includes all additional fees resulting from the service (an “all in” price);

1.3.3. Terms of payment – minimum 45 days after receiving invoice by the Payer.

1.3.4. Declaration of signing the contract based on the attached GENERAL TERMS AND CONDITIONS (Appendix no 1 to the RFP).

1.3.5. Declaration of the price stability during the duration of the Contract.

1.3.6. Acceptance of the condition that volume is not guaranteed by Orlen S.A. The volume of the rental depends on current needs of ORLEN S.A.

1.3.7. Submission as an attachment for financial verification financial statements of the company: signed financial balance sheet, income statement, cash flow statement for two full reporting years (2025 and 2024) and the most current report for the last quarter/second half of the year (2026).

ATTENTION!: INCOMPLETE BIDS WILL NOT BE TAKEN INTO ACCOUNT!

NOTE: SUBMITTING THE ABOVEMENTIONED DATA AND DOCUMENTS IS A MUST FOR THE OFFER TO BE CONSIDERED.

FORMAL AND TECHNICAL DOCUMENTS MUST NOT CONTAIN ANY COMMERCIAL ELEMENTS, INCLUDING, IN PARTICULAR, PRICE INFORMATION.

III. Additional information

ORLEN Spółka Akcyjna z siedzibą w Płocku, ul. Chemików 7, 09-411 Płock, wpisana do Krajowego Rejestru Sądowego prowadzonego przez Sąd Rejonowy dla Łodzi-Śródmieścia w Łodzi, XX Wydział Gospodarczy pod numerem KRS 0000028860, numer NIP: 774-00-01-454, kapitał zakładowy/kapitał wpłacony: 1.451.177.561,25 zł

1. Additional Bidders questions:

The Bidder has a right to ask questions regarding request for information. All possible questions should be stated via The Connect (the e-procurement platform) using "Questions/Answers" tab. ORLEN S.A. reserves the right not to respond to questions without giving explanations.

2. Assessment

The assessment of the offers is performed by the evaluation team appointed for this purpose. The evaluation team will evaluate all offers which should be based on submitted information, predetermined criteria and their importance. For the best offer will be considered the product that best meets the criteria of ORLEN S.A. in terms of content and trade. The Company shall promptly notify the bidders of the outcome of the procedure, or of closing the procedure without making a selection

3. Confidentiality:

Information regarding the Supplier's invitation to respond to this Request for Proposal, the fact of the response, and the conduct of trade talks and concluded agreements may be provided by the Supplier only after obtaining the written consent of ORLEN S.A. for providing such information.

IV. Reservations:

1. ORLEN S.A. does not allow submitting partial or variant offers.
 2. ORLEN S.A. reserves the right:
 - 2.1. To leave the offers inconsistent with the requirements of this Request for Proposal without consideration.
 - 2.2. Cancel (close) the process of RFP process and withdraw from negotiations without giving reasons. For this reason, no claims are made against the ORLEN S.A.
 3. In case of occurrence of the foregoing circumstances, Bidders shall not be entitled to any claims towards ORLEN S.A.
 4. The Bidder bears all costs related to the preparation and submission of the offer and is not entitled to a claim for reimbursement of these costs.
 5. ORLEN S.A. reserves the right to freely choose the entity / entities with whom negotiations will be conducted in relation to a part or the whole scope of the submitted responses and to conclude a contract with more than one Bidder selected through negotiations.
 6. This inquiry is an invitation to negotiations within the meaning of art. 72 c.c., and therefore the provisions of law on the offer within the meaning of art. 66 and other c.c. are not valid.
 7. ORLEN S.A. is not bound by the provisions of the Public Procurement Law and reserves the right to conduct additional price negotiations in the form of an electronic auction.
 8. ORLEN S.A. may, at its sole discretion, at any time prior to awarding the contract, exclude the TENDERER from the PROCUREMENT PROCESS and/or reject its TENDER if the TENDERER or its proposed suppliers or subcontractors offer a product or service originating in a third country, which shall be understood as a country:
 - other than a Member State of the European Union, or
 - other than a country that is a party to the World Trade Organisation (WTO) Agreement on government procurement, or
 - other than a country that is a party to an international agreement with the EU that guarantees mutual and equal access to the public procurement market.
- ORLEN S.A. shall immediately notify the TENDERER of its exclusion and/or rejection of its TENDER, and the TENDERER shall not be entitled to any claims against ORLEN S.A. in this respect.

ORLEN Spółka Akcyjna z siedzibą w Płocku, ul. Chemików 7, 09-411 Płock, wpisana do Krajowego Rejestru Sądowego prowadzonego przez Sąd Rejonowy dla Łodzi-Śródmieścia w Łodzi, XX Wydział Gospodarczy pod numerem KRS 0000028860, numer NIP: 774-00-01-454, kapitał zakładowy/kapitał wpłacony: 1.451.177.561,25 zł

V. Confidentiality:

The Bidder undertakes to treat all information resulting from this Request for Proposal for information as confidential. Information regarding the fact of inviting the Tenderer to participate in this action, the fact of submitting the offer, may be provided by the Tenderer only after obtaining the written consent of the Company for the transfer to third parties or publication of such information.

VI. Attachments:

Appendix No 1 – General Conditions of Purchasing of Goods and Provision of Services with Annexes

Appendix No 2 – Beneficial Owner Statement

Appendix No 3 – Declarations

Appendix No 4 – Declaration of the Bidder – sanction provisions document

Appendix No 5 – Information clause

Appendix No 6 – Price list

I cordially invite you to submit offers

Yours sincerely,

Marta Ruszyńska

ORLEN S.A.

Ul.Chemików 7 09-411 Płock

Tel: 885 206 244

E-mail: marta.ruszyńska@orlen.pl

ORLEN Spółka Akcyjna z siedzibą w Płocku, ul. Chemików 7, 09-411 Płock, wpisana do Krajowego Rejestru Sądowego prowadzonego przez Sąd Rejonowy dla Łodzi-Śródmieścia w Łodzi, XX Wydział Gospodarczy pod numerem KRS 0000028860, numer NIP: 774-00-01-454, kapitał zakładowy/kapitał wpłacony: 1.451.177.561,25 zł